



Thursday 4th October 2018

For the Attention of Residents and Businesses – Leicester Square

This letter is to advise of the forthcoming Multimedia of **SMALL FOOT**, which is to take place at the Cineworld, Leicester Square on SUNDAY, 7TH OCTOBER 2018 from approximately 9.30 AM.

Warner Bros. would like to advise businesses and residents that:

- **SCHEDULE FOR SUNDAY 7TH OCTOBER**
- 07:00 Barriers and carpets laid out
- 09:30 Guests arrive
- 10:45 barriers and carpet de-rigged

A full schedule of work is available if required.

All structures for the event will be de-rigged and cleared by lunchtime. We endeavour to minimise the amount of disruption as much as possible.

This is a small-scale event, we expect only guests invited to attend as there is no talent attending.

If you require any further information, then please do not hesitate to contact me on 020 7984 5216 or fran.beaumont@wbconsultant.com. If you have any issues on the day, please call 07393017113

Westminster City Council and the Metropolitan Police are aware of the plans and have given their approval. If you have any concerns and would like to discuss with the council please contact: Naomi Chant nchant@westminster.gov.uk or 020 7641 2135.

Kind regards,

Fran Beaumont
Warner Bros Pictures UK